

To: All Members of the Council

Ben Bix, Democratic Services Manager

**Legal & Democratic Services**

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Calls may be recorded for training or monitoring

Date: 4 December 2023

Dear Councillor

**COUNCIL MEETING - TUESDAY, 12 DECEMBER 2023**

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 12 DECEMBER 2023** at **6.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

**Susan Sale**

**Executive Head of Legal & Democratic Services & Monitoring Officer**

Agendas are available to download from Waverley's website ([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

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**The meeting will be webcast and can be viewed by visiting**  
**[www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)**

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**

The Mayor to report apologies for absence.

2. **MINUTES** (Pages 5 - 18)

To confirm the Minutes of the Council meeting held on 17 October 2023 (herewith).

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **MAYOR'S ANNOUNCEMENTS**

5. **LEADER'S ANNOUNCEMENTS**

6. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 5 December 2023.

7. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 5 December 2023.

8. **GENERAL FUND MTFP MID-YEAR REVIEW** (Pages 19 - 46)

The Council is recommended to make the resolutions set out in the report at agenda item 8.

9. **HRA MID-YEAR REVIEW** (Pages 47 - 68)

The Council is recommended to make the resolutions set out in the report at agenda item 9.

10. **COVERT INVESTIGATIVE POWERS (SURVEILLANCE) POLICY** (Pages 69 - 122)

The Council is recommended to make the resolutions set out in the report at agenda item 10.

11. **HOMELESSNESS PREVENTION STRATEGY 2023-28** (Pages 123 - 236)

The Council is recommended to make the resolutions set out in the report at agenda item 11.

12. **POLLING DISTRICT AND POLLING PLACES REVIEW 2023** (Pages 237 - 270)

The Council is recommended to make the resolutions set out in the report at agenda item 12.

13. **HOUSING REVENUE ACCOUNT - NEW BUILD HOUSING DELIVERY**  
(Pages 271 - 348)

The Council is recommended to make the resolutions set out in the report at agenda item 13.

14. **NEW BUILD HOUSING DELIVERY - WITLEY** (Pages 349 - 388)

The Council is recommended to make the resolutions set out in the report at agenda item 14.

15. **HOUSING DELIVERY - 12 NEW HOMES AT WOODSIDE PARK, CATTESHALL LANE** (Pages 389 - 400)

The Council is recommended to make the resolutions set out in the report at agenda item 15.

16. **MOTIONS** (Pages 401 - 402)

To receive one Motion submitted in accordance with Procedure Rule 12.1:

**Disruption to water supply in Waverley and Guildford and raw sewage overflows / storm overflows**

The deadline for receipt of motions was 5pm on Thursday 30 November.

## **MINUTES OF THE EXECUTIVE AND COMMITTEES**

There shall be no debate on any item contained in the Minutes of the Executive or a Committee, but councillors may give notice in writing to the Executive Head of Legal and Democratic Services [monitoringofficer@waverley.gov.uk](mailto:monitoringofficer@waverley.gov.uk)

- (i) by noon on the working day prior to the day of the meeting, of a question, and give details of any question, or
- (ii) by noon on the day of the meeting of a statement they wish to make.

(PR11.8(a))

17. **MINUTES OF THE EXECUTIVE** (Pages 403 - 416)

To receive and note the Minutes of the Executive meetings held on 3 and 31 October 2023.

18. **MINUTES OF THE AUDIT & RISK COMMITTEE** (Pages 417 - 424)

To receive and note the Minutes of the Audit & Risk Committee meeting held on 11 September 2023.

19. **MINUTES OF THE STANDARDS AND GENERAL PURPOSES COMMITTEE**  
(Pages 425 - 432)

To receive and note the Minutes of the Standards and General Purposes Committee meeting held on 2 October 2023.

20. **EXCLUSION OF PRESS AND PUBLIC**

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the Council agrees:

- (1) that the public be excluded from the meeting during consideration of the following matter on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraphs 1 and 2 of the revised Part 1 of Schedule 12A to the Local Government Act 1972; and
- (2) that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

21. **RESOURCING OF WAVERLEY BOROUGH COUNCIL'S IN-HOUSE LEGAL SERVICES FUNCTION** (Pages 433 - 458)

The Council is recommended to make the resolutions set out in the Exempt report at agenda item 21.